

LEVEL A

Certificate in Occupational Testing

A short professional course to equip HR practitioners with the practical knowledge and skills to use ability and aptitude tests successfully in the workplace.

Progressive, supported learning to develop professional competency

Pre-Course Work

2-day training course with course tutor, course manual and group-work

Post-Course work and practical development assessments

Certificate



Tests of mental ability are objective, efficient tools with which to discriminate between people. They have proved to be one of the best predictors of job performance and so can add great value to organisations by helping them select better candidates. However, professional training is essential to ensure that tests are properly chosen and applied. The Level A certification is a highly practical route to achieve competency in this key HR skills area, and to help your company make better selection and development decisions.

► Why Attend?

- Designed for HR professionals' recruitment specialists and consultants; no previous knowledge is required.
- Professional development in a key skills area for HR management.
- Add great value to your organisation's selection processes, increasing insight and making better decisions.

► Features:

- 2 day course with pre- and post-course work
- Content based on international guidelines
- Progressive learning through practical exercises, assessments and tutor support

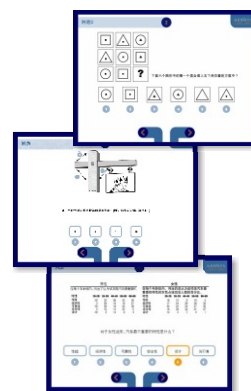
► Content:

Building on basic psychometric principles, the course covers all practical aspects of the testing process in an organisational context:

- How to choose the right test
- How to administer tests
- How to interpret results
- How to give feedback
- How to implement a validation process

► Outcomes:

- Awarded the 'Certificate in Occupational Testing'
- Qualified to use ability and aptitude tests from many test providers
- Access the Genesys online test management system
- Can apply for Level B course in personality assessment



“ The training courses from China Select were designed in line with international practices in occupational testing.

...I encourage you to apply yourself and to receive your formal certification.

Professor Zhang Hou Can - Psychology, Beijing Normal University
Past Vice-President, International Union of Psychological Society (IUPsyS)
Past Council Member, International Test Commission



REGISTRATION FORM

▶ Applicants' Details

Name	Position	Tel	Email
1			
2			
3			

▶ Course Dates

Please visit our website www.chinaselect.cn for details of training schedules

Date	Location
	<input type="radio"/> Beijing <input type="radio"/> Shanghai

Cost (RMB) 6,500 / person

- Including course material, lunch and refreshments
- Prepayment is required to secure your booking.

Company: _____ Bill To: _____

Add: _____

Postal Code: _____

Please register me/us for the above course.

Signature: _____

If you have any questions or would like to discuss in-house training for your organisation, please contact us:

Email: training@chinaselect.cn

Tel: Shanghai 021 62172011 Beijing 010 68514755

